

BOARD OF TRUSTEES POLICY

Fines and Charges Policy #3

Original: March, 22, 2007

Revised: August 13, 2016

Tipp City Public Library
11 E. Main Street
Tipp City, OH 45371

Overdue Fines:

Items

All materials: (books, magazines, music CDs, audiobooks)	\$0.05/per day, maximum \$5.00 per item
DVD and blu-rays	\$1.00/day, maximum \$5.00 per item

Patrons

Patrons with \$5.00 or more in fines on their card will be blocked from checking out any library materials until fines are paid.

Patrons 60 years old and older and teachers are exempt from all overdue fines, however are subject to lost items.

Other Charges:

Replacement of lost library card:	\$1.00
DVDs returned without barcode sleeve	\$1.00

Lost Item:

Replacement cost of item

Once an item is 45 days overdue, it is considered "lost." Over 60 days overdue, the account is sent to a collection agency, when this occurs an additional fee of \$10.00 will be added to the patron's account.

Fax Service:	\$1.00/page, max. \$10.00 (Coversheet – free)
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Lamination Service:

Large poster	\$2.00
Small poster	\$1.00
8 ½ x 11	\$0.50
Business Card size	\$0.25, 5 for \$1.00

Headphones: \$1.00

Photocopies: \$.50 for color
\$.10 for black/white