

Exhibits Policy

3/13/08

Purpose of the Exhibit Policy: To provide guidance in the selection of exhibits and to inform the public about the principles upon which exhibits are arranged.

Goals of the Exhibits:

- to broaden horizons by presenting a wide range of arts, collections and displays;
- to support the community cultural and artistic activities; to nourish intellectual, aesthetic and creative growth;
- to encourage individuals who may be contributing to the increase of knowledge or extension of the arts;
- to encourage individuals to become library patrons.

Criteria for Selection:

All exhibits, whether generated by library staff or the public, will be considered in terms of the standards listed below. Not all exhibits will meet all standards. Responsibility for the selection of exhibits rest with the Library Director and the Adult Librarian.

Criteria include:

- subject, technique and style are suitable for intended audience;
- vitality and originality;
- artistic expression and experimentation;
- appropriateness to special events, anniversaries, holidays, etc.;
- historical or regional relevance;
- relation to other events or exhibits in the community; ease of installation;
- representation of an influential movement, genre, trend or national culture;
- significance of the contributor;
- attention of critics, viewers and public.

To Apply for Exhibit Space:

Exhibits are scheduled by the Adult Librarian. Space is booked months in advance.

Exhibits will stay up no less than one week and no more than four weeks. Any items left more than four weeks may be disposed of as the Library sees fit.

Accepted exhibitors must complete the attached form and sign the release prior to installation. Teachers may sign releases for displays of student artwork.

Procedures for Proposing Exhibits:

Complete the form below and bring to the Library with a sample of the work proposed for exhibition.

Notification:

A copy of this form will be returned to you with the appropriate box checked.

Insurance:

The Library does not insure exhibits. All reasonable precautions shall be taken to protect these materials, but the Library cannot be responsible for reimbursement or replacement of lost, stolen, or damaged articles. Further, the donor of materials assumes all risk of damage or loss of items.

I agree with the above conditions.

Signature _____

Please Print Name _____

Address _____

Telephone _____

For Office Use Only

___ Your work has been accepted for exhibit at the Tipp City Public Library. We have tentatively scheduled your display. Please call 667-3826 so that we may discuss the exact dates with you.

___ We are sorry we are unable to accept your work for display. Please pick up the samples of your work at your earliest convenience. Thank you for your interest in the Tipp City Public Library.